

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **AMENITIES COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 22ND NOVEMBER 2016 at 7.45 p.m.**

Councillors:

Present: S Attwell, Lady C Blois, M Dale, V Falconer, E O’Nolan, C Perkins, S Rawlings and K Yule

Apologies: P Mulcahy

In Attendance: Locum Town Clerk

357. **MEMBERS AND OFFICES ARE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTEREST THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND ARE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

Councillor Attwell declared a non-pecuniary interest as chairman of the Bowls Club.

358. **CONFIRMATION OF MINUTES OF THE MEETING HELD ON 25th OCTOBER 2016**

The Committee agreed to amend the minutes as follows:

Item 316 – to add after ‘final payment in December’. ‘This would only be possible if there was a specific provision allowing such deductions in the contract’.

Item 316 – delete after ‘as soon as possible’ and replace with ‘Councillor Dale would then review the draft and suggest any relevant revisions’.

Item 320 – delete items (b) and (d) in their entirety.

Following the above amendments, IT WAS RESOLVED that the minutes of the meeting held on 25th October 2016 be confirmed and signed as a true record.

359. **QUESTIONS TO THE CHAIRMAN**

None.

360. **TO NOTE THE OUTSTANDING WORKS ON THE CURRENT GROUNDS MAINTENANCE CONTRACT**

The Council noted the current position and agreed that no further work was required on the sage in Elmhurst Park and that the gorse at Broomfield need be cut back no further.

The Clerk was asked to write to St John's Church regarding the trees overhanging the Council's Memorial Garden. **Noted.**

The Clerk was asked to review the concluding grounds maintenance contract and report back regarding the terms for the cessation of the contract and outstanding works. **Noted.**

361. **TO NOTE THE PROPOSED REMOVAL BY BT OF THE FOLLOWING AND CONSIDER WHETHER THE TOWN COUNCIL WISHES TO ADOPT ANY OF THESE KIOSKS FOLLOWING DE-COMMISSIONING: JCN QUEENS AVENUE & OUTSIDE 29 PETERHOUSE CRESCENT, OPP 2 SANDY LANE, O/S POLICE STATION, GRUNDISBURGH ROAD, O/S POST OFFICE WARWICK AVENUE**

The Committee noted the imminent removal of these kiosk and agreed they did not wish to retain ownership of any of them.

362. **TO RE-VISIT THE DECISION TO CLOSE THE TOILETS IN ELMHURST PARK FROM 1ST DECEMBER 2016 FOR A SIX MONTH PERIOD IN LIGHT OF ADDITIONAL INFORMATION RECEIVED**

The Committee confirmed their decision to close the toilet for six months from 1st December 2016 and asked the Clerk to negotiate with the Council's contractors regarding early cessation of the cleaning contract.

363. **ANY OTHER MATTERS OF REPORT AT THE DISCRETION OF THE CHAIRMAN**

- a. The Clerk was asked to contact Suffolk Coastal District Council regarding a dangerous bench near the Community Hall at Kings Meadow.
- b. The Clerk was asked, as part of the induction of the Deputy Town Clerk, to prepare a report on signage on the Council's land.
- c. It was reported the Shuck Festival will run again in 2017.
- d. The matter of defibrillators was to be added to a future agenda item for consideration.

364. **CLOSURE**

The meeting closed at 8.34pm

Councillor Blois
Chairman