



WOODBIDGE TOWN COUNCIL

Shire Hall Market Hill Woodbridge Suffolk IP12 4LP
Town Clerk: Ms Kate Lacey MBA MCIPD
Tel: 01394 383599
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19 June 2019

AMENITIES COMMITTEE

TO MEMBERS OF THE AMENITIES COMMITTEE

Councillor Blois	Councillor Evans
Councillor Gillard	Councillor Jewers
Councillor Mapey	Councillor Miller
Councillor O’Nolan	Councillor Rawlings
Councillor Walsh	Councillor Wilks

You are hereby summoned to attend a meeting of the **AMENITIES COMMITTEE** to be held at the **SHIRE HALL, WOODBRIDGE** on **TUESDAY 25 JUNE 2019 at 7.00pm** for the transaction of the following business:

Public Attendance

Members of the public and press are welcome to attend. The public will be invited to give their views/questions at item 4 to the Town Council on issues on the agenda, or raise issues for consideration for inclusion at future meetings. This item will be limited to 15 minutes duration.

AGENDA

- 1. APOLOGIES**
To receive apologies for absence
- 2. DECLARATIONS OF INTEREST**
Members and officers are invited to make any declarations of Disclosable Pecuniary or Local Non-Pecuniary Interests that they may have in relation to items on the Agenda and are also reminded to make any declarations at any stage during the meeting if it becomes apparent that this may be required when a particular item or issue is considered.
- 3. REQUESTS FOR DISPENSATION**
Councillors with a Pecuniary Interest in an item on this Agenda, who wish to remain, speak and/or vote during consideration of that item, may apply for a dispensation in writing to the Town Clerk prior to the meeting. Applications may also be considered at the meeting itself should the nature of the interest become apparent to a Councillor at the time of the meeting.
- 4. PUBLIC QUESTION TIME**
15 minutes maximum
- 5. CONFIRMATION OF AMENITIES MINUTES**
To confirm the minutes of the Amenities Committee held on Tuesday 4 June 2019 – Copies in the Members area and the public area of the website.
- 6. TOWN CLERK’S REPORT**

7. **REVIEW OF OUR ASSETS**
This standing item on the agenda offers Councillors the opportunity to raise any items of immediate effect noted across the Estate but after the agenda has been produced
8. **TO CONSIDER AND DISCUSS THE GROUNDS MAINTENANCE CONTRACT**
Contract uploaded to the Members' area and the public area of the website.
9. **TO LOCATE AND CREATE A NEW SPACE FOR ALLOTMENTS**
Councillor O'Nolan to report
10. **TO DECIDE ON DATE AND JUDGE FOR ALLOTMENT COMPETITION**
Verbal report from Town Clerk
11. **UPDATE ON CIL FUNDING**
Report uploaded to the Members' area and the public area of the website
12. **TO RECEIVE AND DISCUSS AN APPLICATION FROM STOCKS FUNFAIR TO HIRE KINGSTON FIELD**
Application uploaded to Members' area and public area of website
13. **REQUEST TO LOCATE A MEMORIAL BENCH IN KINGSTON FIELD**
Letter uploaded to Members' area and public area of website
14. **REQUEST TO PLANT MEMORIAL TREE IN ELMHURST PARK**
Email uploaded to Members' area and public area of website
15. **TO RECEIVE AND DISCUSS TREE SURVEY REPORT**
Report uploaded to Members' area and public area of website
16. **TO RECEIVE QUOTATIONS FOR THE INSTALLATION OF RECYCLING BINS AT TWO SITES ON THE WTC ESTATE**
To be uploaded to Members' area and public area of website when received
17. **TO RECEIVE AND DISCUSS QUOTATION TO REPLACE PLAY SAFETY MATTING AT ELMHURST PARK FOLLOWING FLOOD DAMAGE**
Quotation uploaded to Members' area and public area of website
18. **CHAIRMAN'S REPORT**
Verbal report by the Chairman
19. **CLOSURE**
To close proceedings and confirm the date of the next meeting scheduled for Tuesday 30 July 2019 at 7 pm



Kate Lacey MBA MCIPD
Town Clerk