

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **AMENITIES COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 4 JUNE 2019 at 7.00pm.**

Councillors:

Present: Councillors Blois, Evans, Gillard, Jewers, Mapey, Miller, O’Nolan, Rawlings, Walsh, Wilks

Apologies: None

Absent without Apologies: None

In Attendance: Town Clerk, Councillor Bale and eight members of the public

**Action/
Date**

80. **ELECTION OF CHAIRMAN FOR THE CIVIC YEAR 2019 – 2020**

The Town Clerk opened the meeting and called for nominations for Chairman of the Amenities Committee for the ensuing year. Councillor Gillard was nominated and duly elected and took the Chair.

81. **ELECTION OF DEPUTY CHAIRMAN FOR THE CIVIC YEAR 2019 – 2020**

Nominations for a Vice Chairman were called for. Councillor Blois was nominated and duly elected.

82. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

There were none.

83. **COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING**

There were none.

84. **PUBLIC QUESTION TIME**

Three members of the public spoke.

The first said that by supporting the Judicial Review into the planning application for the change of use of the Chandlery Building could negatively impact on Whisstocks for up to two years and asked what plans the Council had to attract visitors to the site.

The second member of the public was from Transition Woodbridge and spoke about planting at Whisstocks. She said that Transition Woodbridge would plant and maintain planters and that Woodbridge Riverside Trust would undertake the watering. Funding was to come from the Rotary Club and the Tai Chi Academy.

The third speaker was a trustee of Woodbridge Riverside Trust and thanked the Council for their support.

85. **CONFIRMATION OF AMENITIES COMMITTEE MINUTES**

IT WAS RESOLVED that the minutes of the meetings held on Tuesday 26 February 2019 be confirmed and signed as a true copy.

86. **TOWN CLERK'S REPORT**

There was nothing to report.

87. **REVIEW OF OUR ASSETS**

Councillors **noted** the updated asset register that had been undertaken by the Deputy Town Clerk.

The Town Clerk said that this agenda item was for councillors and officers to note anything that had occurred around the estate after the agenda had been published.

88. **TO DISCUSS ITEMS RAISED ON THE COUNCILLORS WALKABOUT**

There were no matters raised.

89. **TO RECEIVE AN UPDATE ON THE POSITION WITH REGARDS TO THE PAVILION CAFÉ, KINGSTON FIELD**

The Town Clerk reported that the previous tenant had signed the deed of surrender and left and that she was working with solicitor to produce a revised lease, that a surveyor had been and that a draft tender document had been produced.

A councillor suggested that the café should become a social/community interest project. It was **agreed** that a working group be set up, comprising Councillors Evans, Mapey, Miller, O'Nolan and the Town Clerk, to investigate the option to set up a community café in the Pavilion.

Town Clerk

90. **UPDATE ON CIL FUNDING**

Councillor received an update CIL report.

It was **resolved** to **recommend** to Town Council that the Town Clerk be mandated to approach Melton Parish Council to ask for additional CIL Funding to be put toward Woodbridge local needs such as a zebra crossing on Burkitt Road.

Town Clerk

It was **resolved** to **recommend** to Town Council that the situation with the road crossing at Burkitt Road be raised to the Joint Highways Committee.

Town Clerk

91. **TO RECEIVE AND DISCUSS A REPORT RECEIVED FROM TRANSITION WOODBRIDGE CONCERNING BROOMHEATH**

This report was discussed and rejected by majority decision. However, the Town Clerk **was asked** to contact Transition Woodbridge to thank them and to ask whether they would plant individual trees on the Heath.

Town Clerk

92. **TO RECEIVE AND DISCUSS QUOTATIONS FOR THE REPLACEMENT OF THE KINGSTON FIELD PLAY AREA FENCE**

It was **decided** to **recommend** to Town Council that the Wicksteed quotation of £14,026.30 ex VAT for the replacement of the Kingston Field play area to be approved.

Town Clerk

93. **TO RECEIVE AND DISCUSS A PROPOSAL TO INSTALL RECYCLING BINS ACROSS THE COUNCIL'S ESTATE**

It was decided to ask the Town Clerk to investigate the cost and logistics concerned with providing recycling bins at two locations on the Council's estate.

Town Clerk

94. **TO RECEIVE AND DISCUSS A REPORT ON URBAN TREE PLANTING**

This was discussed and felt that it would be a suitable topic should a Climate Emergency Committee be formed. It was explained that in the forthcoming year the project was undertaking mass planting and in the second year planting of individual trees. Councillor Wilks and the Town Clerk **were asked** to work together to submit an expression of interest.

*Cllr
Wilks/
Town Clerk*

95. **TO RECEIVE AND DISCUSS OPPORTUNITIES TO UNDERTAKE PLANTING AND PLACING FURNITURE AT WHISSTOCKS PLACE**

A lively discussion ensued. The Town Clerk was asked to write a proposal to garner community ideas for setting out street furniture within Whisstocks Place including giving information on the constraints of the area.

Town Clerk

96. **TO DISCUSS ONGOING VANDALISM ACROSS THE ESTATE**

The report was received and **noted**.

97. **TO RECEIVE AND DISCUSS THE COMMUNITY HALL FEASIBILITY STUDY**

A lively discussion ensued.

It was **agreed** not to make any major changes internally until the end of 2020 to honour bookings. Bookings taken after this time would need to be made provisional.

98. **TO CONSIDER AND DISCUSS THE GROUNDS MAINTAINENCE CONTRACT** *Town Clerk*
Deferred to next meeting – 25 June 2019.
99. **TO LOCATE AND CREATE A NEW SPACE FOR ALLOTMENTS** *Town Clerk*
Deferred to next meeting – 25 June 2019.
100. **CHAIRMANS REPORT**
There was nothing to report.
101. **CLOSURE**
The meeting was closed and it was confirmed the next Amenities Committee meeting will be held on Tuesday 25 June 2019 at 7pm at the Shire Hall.

Councillor Gillard
Chairman