

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **FINANCE AND STAFFING COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 7th NOVEMBER 2017 at 7.00p.m.**

Councillors:

Present: P Mulcahy, C Perkins and M Sylvester (Chairman).

Apologies: S Attwell, P Gillard, V Harrup, J Sayles and K Yule.

Absent: Lady C Blois, M Dale.

In Attendance: Town Clerk, Deputy Town Clerk.

260. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

The Town Clerk declared a Non-Pecuniary interest in item 265 (Confidential minute) as her mother is currently employed as the Weddings Authorised Officer.

261. **COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING.**

None.

262. **PUBLIC QUESTION TIME**

None.

263. **CONFIRMATION OF MINUTES OF THE MEETING HELD ON 17th OCTOBER 2017**

IT WAS RESOLVED that the Minutes of the meeting held on 17th October 2017 be confirmed and signed as a true record.

264. **MATTERS ARISING**

James Lightfoot did not attend but Councillor Perkins confirmed he was happy with £10 bookings for Choose Woodbridge for 2018/19.

The Committee considered the Art Club lease and in particular the definition of service media and section 10.1 'Common Items' and felt a fair proportion to charge the tenant would be 50%. Therefore the Clerk was asked to write a 'Without Prejudice' letter and action a revised sales invoice.

265. **UNDER SECTION 110A(4) OF THE LOCAL GOVERNMENT ACT 1972, THE PUBLIC AND ACCREDITED REPRESENTATIVES OF NEWSPAPERS BE EXCLUDED FROM THE MEETING FOR THIS ITEM OF BUSINESS ON THE GROUNDS THAT IT INVOLVES THE LIKELY DISCLOSURE OF EXEMPT INFORMATION AS DEFINED IN PARAGRAPH 3,PART 1 OF SCHEDULE 12A OF THE ACT AND THAT IN ALL CIRCUMSTANCES OF EACH CASE THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHED THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION**

266. **TO CONSIDER DRAFT 3 OF THE 2018/2019 BUDGET**

Councillors considered Draft 3 of the budget and agreed to insert a new line called 'New Projects' in the sum of £36,500. This would be used to seed fund grant applications for others and help with professional fees etc. This sum would go into the 'General Reserve'.

The budget was then concluded and;

IT WAS RECOMMENDED to the Town Council that the budget as presented be accepted showing a final figure of £306,336 which equates to an increase of 7.26% on the precept and that the Clerk seek from the District Council a precept of £306,400, which is rounded up to nearest £100 as required by the District Council, for the Financial Year 2018/19.

Councillor Martin Sylvester
Chairman