

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **STANDING ORDERS SUB-COMMITTEE** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 28 MAY 2019 at 5pm.**

Councillors:

Present: S Bale, G Holdcroft, E O’Nolan

Apologies: P Gillard

Absent without Apologies J Jewers, M Wilks

In Attendance: The Town Clerk, Cllr Miller and no members of the public.

52. **ELECTION OF CHAIRMAN FOR THE CIVIC YEAR 2019 – 2020**

The Town Clerk opened the meeting and called for nominations for Chairman of the Standing Orders Sub Committee for the ensuing year. Councillor Bale was nominated and duly elected. Councillor Bale took the Chair

53. **ELECTION OF DEPUTY CHAIRMAN FOR THE CIVIC YEAR 2019 – 2020**

Nominations for a Vice Chairman were called for. Councillor O’Nolan was nominated and duly elected.

54. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

There were none.

55. **COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING.**

There were none.

56. **PUBLIC QUESTION TIME**

Councillor Wilks arrived.

There were no questions.

57. **CONFIRMATION OF COUNCIL MINUTES OF THE STANDING ORDERS SUB-COMMITTEE MEETING OF 12 MARCH 2019**

IT WAS RESOLVED that the Minutes of the Standing Orders Sub-Committee meeting of 12 March 2019 be confirmed as a true record.

CHAIRMAN'S REPORT

There was nothing to report.

58. **TO REVIEW MODEL STANDING ORDERS 2019**

Councillor Holdcroft talked through the rationale of combining the Highways Committee and the Joint Highways Committee into a Highways Advisory Committee to be attended by Town and County councillors, District councillors when required and Town, District and County officers. He explained that by combining these two committees it would save time and work for councillors and officers.

The Vice Chairman was unhappy to accept the Standing Orders for 2019 as there were new paragraphs at Section 22, Relations with the Press/Media.

The Vice Chairman was unhappy to accept the Terms of Reference for 2019 as they referred to the Highways Advisory Committee.

The Vice Chairman proposed creating a new committee – the Climate Emergency Committee.

It was to be **recommended** to the Town Council to constitute a new committee – the Climate Emergency Committee.

Terms of Reference for the Climate Emergency Committee were to be developed by the Standing Orders Sub Committee. Terms of Reference for the Standing Orders Sub Committee could not be found; these were to be developed by the Standing Orders Sun Committee. Terms of reference for the Highways Committee were to be developed by the Standing Orders Sub Committee.

Councillor Jewers arrived; Councillor Wilks left.

It was agreed to separate the Standing Orders and Terms of Reference into two documents. The Vice Chair asked for the source document for the Standing Orders.

Councillor Sue Bale
Chairman