

WOODBIDGE TOWN COUNCIL

Minutes of a meeting of the **TOWN COUNCIL** held in the Shire Hall, Market Hill, Woodbridge, on **TUESDAY 9 APRIL 2019 at 7pm.**

Councillors:

Present: S Attwell, S Bale, Lady C Blois, M Dale, V Falconer, P Gillard, D Mortimer (Chairman), S Rawlings, J Sayles, M Sylvester and K Yule

Apologies: G Holdcroft, P Mulcahy, E O’Nolan and C Perkins

Absent Without V Harrup

Apologies:

In Attendance: The Town Clerk, Finance Assistant (Minute Taker) and no members of the public

521. **MEMBERS AND OFFICERS WERE INVITED TO MAKE ANY DECLARATIONS OF DISCLOSABLE PECUNIARY OR LOCAL NON-PECUNIARY INTERESTS THAT THEY MAY HAVE IN RELATION TO ITEMS ON THE AGENDA AND WERE ALSO REMINDED TO MAKE ANY DECLARATIONS AT ANY STAGE DURING THE MEETING IF IT BECOMES APPARENT THAT THIS MAY BE REQUIRED WHEN A PARTICULAR ITEM OR ISSUE IS CONSIDERED, AND TO DEAL WITH DISPENSATIONS AS REQUESTED BY INDIVIDUAL COUNCILLORS IN LINE WITH S33 OF THE LOCALISM ACT 2011**

Cllr Sayles declared a pecuniary interest in Planning, however, as the meeting was not reviewing any previous meetings, this did not need to be declared.

522. **COUNCILLORS WITH A PECUNIARY INTEREST IN AN ITEM ON THIS AGENDA, WHO WISH TO REMAIN, SPEAK AND/OR VOTE DURING CONSIDERATION OF THAT ITEM, MAY APPLY FOR A DISPENSATION BY WRITING TO THE TOWN CLERK PRIOR TO THE MEETING. APPLICATIONS MAY ALSO BE CONSIDERED AT THE MEETING ITSELF SHOULD THE NATURE OF THE INTEREST BECOME APPARENT TO A COUNCILLOR AT THE TIME OF THE MEETING.**

There were none.

523. **TOWN MAYOR AND DEPUTY MAYOR’S REPORT AND ANNOUNCEMENTS**

The Town Mayor’s report and announcements had been circulated in advance of the meeting.

The Deputy Mayor had not attended any events for that month.

524. **ACCOUNTS AND PAYMENTS**

It was noted that an authorised Councillor from the Finance and Staffing Committee had checked and signed the figures for the accounts prior to the meeting.

- a. The Accounts and Payment list for April 2019 £32,732.97
- b. The Bank Balances for February 2019 £567,209.18
- c. The HSBC.net reports for April 2019 £32,631.14
- d. The HSBC Corporate Card report for March 2019 £220.70
- e. Debtors Report to 2 April 2019

IT WAS RESOLVED unanimously that the accounts and payment lists, bank balances, HSBC.net reports, Corporate Card Report and Debtors Report be approved.

525. **UPDATE ON POSITION WITH REGARD TO THE PAVILION CAFÉ AND REQUEST TO WRITE OFF DEBT**

The Town Clerk drew the attention of councillors to the outstanding debt attributable to the Kingston Pavilion Café. The decision to offer an early surrender of the lease for the payment of £1 towards the debt by the tenant, had been agreed at the previous meeting. The Town Clerk asked the Council to approve the write off of the debt. **IT WAS AGREED** unanimously to write off the outstanding debt of £2,261.58.

526. **REPORTS FROM COUNCILLORS ON EXTERNAL COMMITTEES/BODIES**

The following six-monthly reports from councillors on external committees or bodies were received:

- a. Choose Woodbridge – Cllr Sayles
- b. Community Hall Management Committee – Cllr Falconer
- c. Greenpoint Environmental Forum – Cllr Falconer
- d. Leiston and District CAB Steering Group – Cllr Mortimer

During this discussion Cllr Falconer declared a non-pecuniary interest as she was a Trustee of the Felixstowe CAB.

- e. Parish Tree Wardens – Cllr Yule
- f. Public Transport Liaison Officer – Cllr Gillard
- g. Tide Mill Trust – Cllr Dale
- h. Woodbridge in Bloom Committee – Cllr Yule
- i. Woodbridge SNT Forum – Cllr Blois
- j. Woodbridge Museum Trustees – Cllr Blois
- k. Seckford Foundation – Cllr Sylvester.

Councillor David Mortimer
Town Mayor